

Record of officer decision

Decision title:	Contract award for additional work on the roof at Hereford Library
Date of decision:	12 June 2018
Decision maker:	Chief Finance Officer
Authority for delegated decision:	The Chief Executive's Scheme of Delegation – paragraph 3.7.5
Ward:	Hereford City
Consultation:	-
Decision made:	To carry out additional works to resolve leaks in the front elevation roof slope utilizing the contractor currently replacing the roof coverings on the adjacent pitch; to a value of no more than £19,000.
Reasons for decision:	A decision to invest in Hereford Library roof was made on 26 October 2017 by Cabinet Member Contracts and Assets (Response to the LGA Peer Review of Museums, Libraries and Archives). Leaks became apparent after last week's heavy rain and whilst the contractor is on site it is advisable to repair the leadwork and save further damage to the Woolhope Room and other rooms below.
Highlight any associated risks/finance/legal/equality considerations:	There will be an overrun of the current contract programme past the start of the Exhibition in the Museum being installed on the 30 July 2018. This work will not affect access to the building and Exhibition.

Details of any alternative options considered and rejected:	Alternative option not to complete the works. This was rejected because of the risk of further uninsured water damage to the internal fabric of the building and cost of re-erecting the scaffolding to carry out the works at a later date.
Details of any declarations of interest made:	None.

Officer Name: Andrew Lovegrove

Officer Title: Chief Finance Officer

Signed:

Date: 12 June 2018